



Excise Department

**USER MANUAL
For
IPFL Revalidation / Cancellation**

**Office of the Excise Commissioner
Government of Jammu and Kashmir**

**NATIONAL INFORMATICS CENTRE
DEPARTMENT OF INFORMATION TECHNOLOGY
Ministry of Communications and Information Technology
Government of India**

**USER MANUAL
FOR
e-Abgari**

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Chapter – 1

Prerequisites for Implementation of e-Abgari

Hardware

- ✓ PC with moderate configuration
- ✓ Printer
- ✓ UPS

Software

- ✓ Internet Connectivity
- ✓ Internet Browser

Process Flow

Flow For Civil (Jammu & Kashmir) and PMF (Jammu only)	1	Licensee	Apply, Pay and Send
	2	Excise Officer - O/c of Licensed Premise	Forward
	3	Excise Section (DECEJ Office)	Forward
	4	ETO (Executive)	Forward
	5	Deputy Excise Commissioner (Executive-I)	Approve
Flow For CSD Bond (Jammu & Kashmir)	1	Licensee	Apply, Pay and Send
	2	Excise Officer - O/c of Licensed Premise	Forward
	3	Sr./Jr. Assistant (ETO Office-Range)	Forward
	4	O/c - Upper Tier of Excise (Excise Range Officer)	Approve
Flow For PMF (Kashmir only)	1	Licensee	Apply, Pay and Send
	2	Excise Officer - O/c of Licensed Premise	Forward
	3	Excise Section (DECEJ Office)	Forward
	4	Deputy Excise Commissioner (Executive-I)	Approve

Note Before Applying:

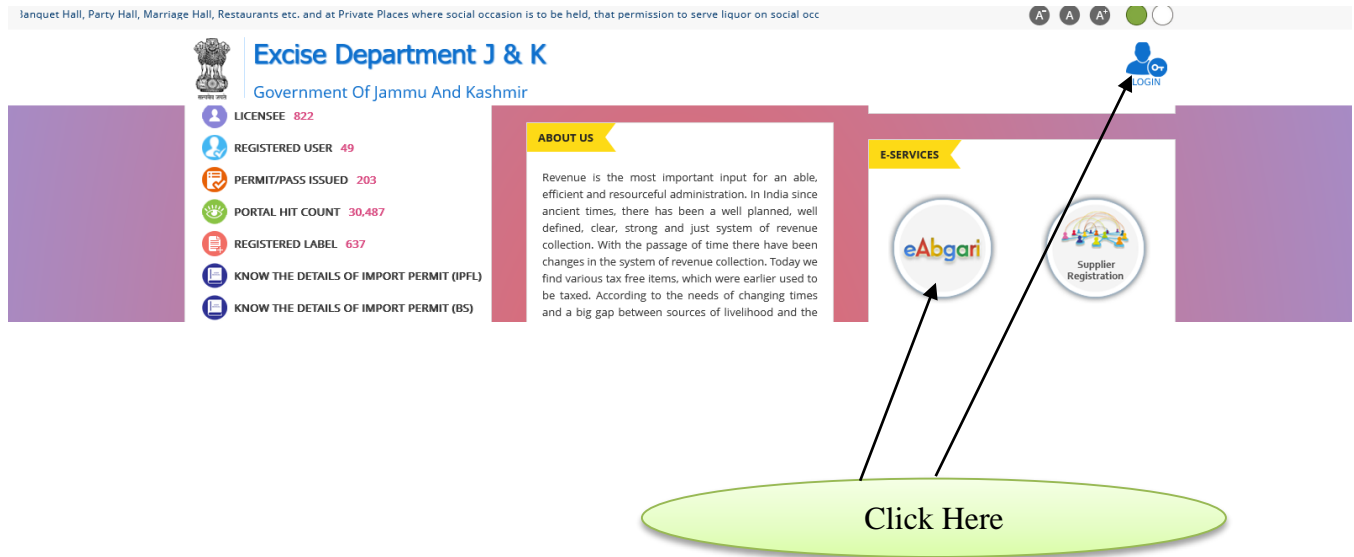
- Licensees may apply for Revalidation or Cancellation only one time.
- Licensees either apply for Revalidation or apply for Cancellation.
- Revalidation or Cancellation fees as per Excise Policy for the current financial year.
- If Revalidation Requisition Approved, Import Pass validity extend for one month from previous Import Pass valid date.
- If Cancellation Requisition Approved, Import Fee and Excise Duty credit to Licensee wallet.
- If Requisition Rejected, Revalidation/ Cancellation Fee credit to Licensee wallet.

Chapter – 2

Getting Started

3.0 HOW TO OPEN THE SOFTWARE

1. Open Internet Browser.
2. Type “<http://eabgari.jkexcise.nic.in>” at address bar and press “ENTER” to open home Page as shown below. Click on Login icon or go to E-Service Section and Click on eAbgari.



Enter Username and Password and enter Captcha. Then click on LOG IN button



EXCISE DEPARTMENT J & K
Government of Jammu And Kashmir

eAbgari

A DIGITAL WORKPLACE SOLUTION

Login

Password Based OTP Based

User Id

Password

95bdVQ



Captcha

LOG IN

[Forgot Password ?](#)

HELP DESK

0191-2477977

E-mail Id :

excise.commr@jk.gov.in



Re-Validation Cancellation Apply Process:

Permit/Pass → IPFL Transaction → Apply for Revalidation/Cancellation

Revalidation/Cancellation : Prepare Requisition

Total Record(s): 7

IMPORT PASS DETAILS	CONSIGNEE DETAILS	CONSIGNOR DETAILS	CLICK TO
Requisition Id: FL/DP/2021-2022 /00000411 Requisition Date: 23/03/2022 Financial Year: 2021-2022 Import Pass No: FL/DP/2021-2022 /00000411/P Import Pass Date: 25/03/2022	Consignee Name: Carlsberg India Pvt. Ltd. Consignee Address: Satyam Road, Trikuta Nagar, Jammu, Pin-180020	Consignor Name: Carlsberg India Pvt Ltd Consignor Address: Village Tokion, PO Majra, Paonta Sahib, Distt Sirmour, Himachal Pradesh, Pin- 180020	View Requisition Apply for Re-Validation Apply for Cancellation
Requisition Id: FL/DP/2022-2023 /00000001 Requisition Date: 05/04/2022 Financial Year: 2022-2023 Import Pass No: FL/DP/2022-2023 /00000001/P Import Pass Date: 08/04/2022	Consignee Name: Carlsberg India Pvt. Ltd. Consignee Address: Satyam Road, Trikuta Nagar, Jammu, Pin-180020	Consignor Name: Carlsberg India Pvt Ltd Consignor Address: Village Tokion, PO Majra, Paonta Sahib, Distt Sirmour, Himachal Pradesh, Pin- 180020	View Requisition Apply for Re-Validation Apply for Cancellation

View Requisition

Apply for Re-Validation

Apply for Cancellation

Payment For Revalidation

Payment Type:	Revalidation Fee
Scheme Name :	Revalidation Fee
Scheme Code :	00390010400998053
Wallet Balance :	Rs. 100000000.00
Total Fee :	Rs. 10000
Enter Reason within 500 characters	

Pay and Send Now

Cancel

Enter Reason within 500 characters then Click on Pay and Send Now button.

Application saved and sent to authority successfully.

Payment For Cancellation

Payment Type:	Cancellation Fee
Scheme Name :	Revalidation Fee
Scheme Code :	00390010400998053
Wallet Balance :	Rs. 100000000.00
Total Fee :	Rs. 10000
Enter Reason within 500 characters	
Upload NSE* :	<input type="button" value="Browse..."/> No file selected.

Pay and Send Now

Cancel

Enter Reason within 500 characters and upload NSE from Authority then Click on Pay and Send Now button.

Application saved and sent to authority successfully.

Re-Validation Cancellation Apply Process:

Permit/Pass → IPFL Transaction → Revalidation/Cancellation Act On Requisition

Revalidation/Cancellation : Act On Requisition

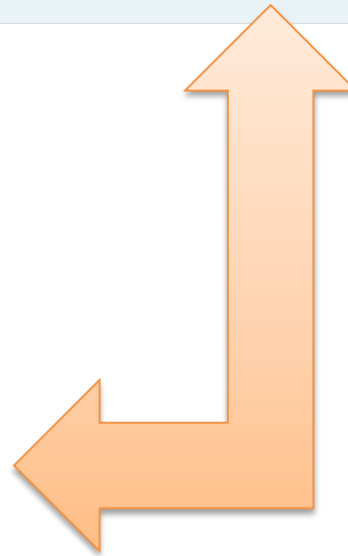
Act on Requisition

Query from Authority

Total Record(s): 2

IMPORT PASS DETAILS	CONSIGNEE DETAILS	CONSIGNOR DETAILS	PAYMENT DETAILS	CLICK TO
Requisition Id: FL/DP/2021-2022/00000411 Requisition Date: 23/03/2022 Financial Year: 2021-2022 Import Pass No: FL/DP/2021-2022/00000411/P Import Pass Date: 25/03/2022	Consignee Name: Carlsberg India Pvt. Ltd. Consignee Address: Satyam Road, Trikuta Nagar, Jammu, Pin-180020	Consignor Name: Carlsberg India Pvt Ltd Consignor Address: Village Tokion, PO Majra, Paonta Sahib, Distt Sirmour, Himachal Pradesh, Pin- 173021	Apply For: Revalidation Payment successfully done Transaction Id: W/14/2022 /00000000010083 Payment Amount: Rs. 10000.00	View IP Detail View Life Cycle Raise Query Forward Reject
Requisition Id: FL/DP/2022-2023/000000001 Requisition Date: 05/04/2022 Financial Year: 2022-2023 Import Pass No: FL/DP/2022-2023/000000001/P Import Pass Date: 08/04/2022	Consignee Name: Carlsberg India Pvt. Ltd. Consignee Address: Satyam Road, Trikuta Nagar, Jammu, Pin-180020	Consignor Name: Carlsberg India Pvt Ltd Consignor Address: Village Tokion, PO Majra, Paonta Sahib, Distt Sirmour, Himachal Pradesh, Pin- 173021	Apply For: Cancellation Payment successfully done Transaction Id: W/14/2022 /00000000010082 Payment Amount: Rs. 10000.00 View Uploaded NSE	View IP Detail View Life Cycle Raise Query Forward Reject

PAYMENT DETAILS	CLICK TO
Apply For: Revalidation Payment successfully done Transaction Id: W/14/2022 /00000000010083 Payment Amount: Rs. 10000.00	View IP Details View Life Cycle Raise Query Forward Reject
Apply For: Cancellation Payment successfully done Transaction Id: W/14/2022 /00000000010082 Payment Amount: Rs. 10000.00 View Uploaded NSE	View IP Details View Life Cycle Raise Query Forward Reject



[Click on View Uploaded NSE \(for Cancellation only\)](#)

Click to View NSE certificate as pdf.

[Click on View IP Details](#)

Click to View Import Pass details as pdf.

[Click on View Life Cycle](#)

SL No	Date	Form	To	Remarks	Document
1	27/05/2022	03/2021/0126/01-Carlsberg India Pvt. Ltd.	03/2021/0126/02-Excise Inspector of Carlsberg India Pvt. Ltd.	Remarks	

Close

View whole life cycle of requisition with remarks and remarks related documents.

[Click on Raise Query](#)

✕

Query on Requisition Id No : FL/DP/2021-2022/00000411

--Select-- ▼

Type your message here...

Browse... No file selected.

Send

Select User details from dropdown, enter query and upload document (optional) then click to send.

[Click On Forward](#)

Remarks (If Any)

Remarks (If Any) within 1000 charaters

No file selected.

Enter remarks (optional) and upload document (optional) then click to forward.

[Click On Reject](#)

Reason For Reject *

Reason For Reject within 500 charaters

Enter reject reason then click to Submit.

View Query and Reply:

Permit/Pass → IPFL Transaction → Revalidation/Cancellation Act On Requisition

Revalidation/Cancellation : Act On Requisition

Act on Requisition

Query from Authority

Total Record(s): 2

IMPORT PASS DETAILS	CONSIGNEE DETAILS	CONSIGNOR DETAILS	PAYMENT DETAILS	CLICK TO
Requisition Id: FL/DP/2021-2022/00000411 Requisition Date: 23/03/2022 Financial Year: 2021-2022 Import Pass No: FL/DP/2021-2022/00000411/P Import Pass Date: 25/03/2022	Consignee Name: Carlsberg India Pvt. Ltd. Consignee Address: Satyam Road, Trikuta Nagar, Jammu, Pin-180020	Consignor Name: Carlsberg India Pvt Ltd Consignor Address: Village Tokion, PO Majra, Paonta Sahib, Distt Sirmour, Himachal Pradesh, Pin- 173021	Apply For: Revalidation Payment successfully done Transaction Id: W/14/2022 /0000000010083 Payment Amount: Rs. 10000.00	View IP Detail View Life Cycle Raise Query Forward Reject
Requisition Id: FL/DP/2022-2023/00000001 Requisition Date: 05/04/2022 Financial Year: 2022-2023 Import Pass No: FL/DP/2022-2023/00000001/P Import Pass Date: 08/04/2022	Consignee Name: Carlsberg India Pvt. Ltd. Consignee Address: Satyam Road, Trikuta Nagar, Jammu, Pin-180020	Consignor Name: Carlsberg India Pvt Ltd Consignor Address: Village Tokion, PO Majra, Paonta Sahib, Distt Sirmour, Himachal Pradesh, Pin- 173021	Apply For: Cancellation Payment successfully done Transaction Id: W/14/2022 /0000000010082 Payment Amount: Rs. 10000.00 View Uploaded NSE	View IP Detail View Life Cycle Raise Query Forward Reject

Click to Query from Authority

Approve Requisition:

Permit/Pass → IPFL Transaction → Revalidation/Cancellation Act On Requisition

Click on Approve Link to approve.

Thank You